

CALL FOR ARTISTS



The Big Show & Little Big Show

On Display: June 22 - August 3

Main Gallery at Creative Alliance

Opening Reception: Saturday, June 22, 6-8pm

The Big Show on Stage: Saturday, June 22, 8pm

Exhibition Description:

- The BIG Show, little BIG Show, and BIG Show on Stage is our annual members' exhibition spectacular! ANY member can contribute one work of art in this floor-to-ceiling salon-style extravaganza and variety show event! All ages welcome!

Important Dates

- **June 13 – 15:** Artwork drop off, 11am – 7pm (late artworks may not be installed – for questions/concerns please contact thomas@creativealliance.org)
- **June 22:** Reception, 6-8pm; The Big Show on Stage, 8pm
- **July 17:** Critique (discuss the exhibition and specific works with a special guest critic)
- **August 5 - 7:** Artwork retrieval, 11am – 7pm (Creative Alliance does not provide storage for objects on loan for *The Big Show & Little Big Show 2018*. Objects not picked up are subject to disposal. Please read section 6 of *Procedures Form*)

Eligibility

- Artist must CURRENTLY be a member at Creative Alliance. To check your member status please call the front desk at 410-276-1651.
- Artwork Submission Form and Procedure Form must be completed and signed prior to drop off
- Artists are responsible for attaching proper hanging equipment to artwork prior to drop off
- Late artworks will not be accepted unless pre-approved by Visual Arts Curator

If you have any questions, concerns, or would like to any additional information please contact Thomas James, Creative Alliance's Visual Arts Curator at Thomas@creativealliance.org

Artwork Submission Form

Please PRINT and ATTACH this form to artwork prior to drop-off. **BE SURE THAT THE ARTIST'S NAME AND TITLE OF ARTWORK IF POSSIBLE IS CLEARLY LEGIBLE ON THIS FORM AND ON ARTWORK.**

PLEASE SEND JPEG IMAGE TO: thomas@creativealliance.org

Title

Medium

Year

Dimensions (H x W x D)

Price (proceeds split with artist 60/40)

Artist Information

Name

Address/City/State/City

Email

Phone

Website

Procedures Form

1. Artwork Drop-Off

All work must be delivered and ready for installation on **June 13 – 15** between 11:00 AM and 7:00 PM at Creative Alliance (3134 Eastern Ave. Baltimore, MD 21224).

2. Hanging Requirements

All artwork must be framed with wire and received ready for installation on **June 13 – 15**. For artworks unable to be framed, artists are responsible for attaching the proper hanging equipment to artwork prior to drop off. Artwork should not exceed 4 feet in height or width, or weigh over 40 pounds unless preapproved by exhibition curator.

3. Publicity

All artists may be listed on event invitations, catalogs, and signage; in press releases; on Creative Alliance's website exhibit calendar. All accepted and approved artworks are eligible for marketing purposes including: event flyers, postcards, save the date invitations, sponsorship forms, and online event RSVPs.

4. Commission and Payment

The final sale price for each artwork sold will be divided 60/40 between the artist (60%) and Creative Alliance (40%). When establishing artwork value artist should choose an amount he/she/they are comfortable with, given the 60/40 split with Creative Alliance. **Upon request, Visual Arts Curator will advise on pricing of artwork.** Artists may choose to increase the amount donated to Creative Alliance if they desire. Artists will receive the name of any purchaser and a check for their portion of the sale no later than 30 days after the end date of the exhibition.

5. Insurance and Liability

CA will arrange insurance so that, should damage or loss occur, the artist/lender will be fairly compensated. The Artist/lender will assign proper values to the Property based on fair market value, supported by comparable property sales and/or inventory records. Signature acts to consign work to CA immediately, and CA agrees to assume wall-to-wall insurance coverage for the full net price of the below-mentioned work for the full duration of the consignment once artworks are delivered and installed.

6. Artwork Pick-Up

Artist must pick up artwork within timeframe of *Artwork Retrieval Date* listed or notify Creative Alliance if you will be late. Unless previous arrangements have been made, artwork placed in storage after announced *Artwork Retrieval Dates* will be subject to a fine of **\$10.00 per piece, per week**. Work left in storage longer than two (2) weeks shall become property of Creative Alliance and may be disposed of or used for fundraising purposes. There are no exceptions.

I agree and accept all guidelines, rules, restrictions, dates, and times outlined in these three forms:

Artist's Signature: _____

Print name: _____

Date: _____